Dec 7, 2016

**Mission**

Girl Guides of Canada - Guides du Canada (GGC) is a movement of girls and women that challenges members in their personal development and empowers them to be responsible citizens.

**Purpose:**

To be responsible for the compiling of statistics and provide team standings

**Accountability**

Statistician & Responsible Guider

**Responsibilities include but are not limited to:**

**Pre-Camp:**

* To attend the pre-camp planning meeting(s)
* To review all guidelines as outlined in Safe Guide
* To review, update and revise, as necessary, spreadsheet for scoring team activities
* To set up large wall spreadsheet as backup to digital excel spreadsheet

**Camp:**

* To assist set up Statistician reporting area prior to staff and Team arrivals, including wall chart
* To keep Responsible Guider informed of any updates or changes in statistical tracking
* To collect team/project data and manage paper score sheets in an efficient manner
* Work with Statistician, Security and Project crew to ensure there are no missing project score sheets at the end of the night
* To assist Statistician in finalizing team standings and reporting to Responsible Guider & Registrar at conclusion of Projects
* To attend staff meetings

**Post Camp:**

* To ensure that the Statistician area is clean
* To assist with closing of the campsite
* To prepare a final Statistician Report of the camp and forward with any recommendations to the Responsible Guider

**Qualifications:**

* Member of Girl Guides of Canada- Guides du Canada
* Enjoy working in a camp setting with girls and adults
* Good communication skills
* Positive and flexible attitude
* Must be 19 years of age or older at time of camp

**Term of Office:**

* The term of the position is to be for the duration of the camp.