Provincial Camp

Program Guider(s)

Position Description

**MISSION**

To be a catalyst for girls empowering girls

**Purpose**

To assist the Responsible Guider and other staff members in planning and implementation of the program at camp.

**Accountability**

Camp Director and / or Responsible Guider

**Responsibilities:**

* To attend the pre-camp planning meeting
* To assist the Assistant Director and Director with pre-camp preparations
* To assist the Assistant Director and Director with planning camp program
* To be responsible for planning and acquiring material needed for crafts, games, adventure and program activities which have been deemed necessary, remaining within allotted camp budget

Camp

* To ensure that a happy, positive learning environment is being created for each camper
* To implement and supervise designated activities
* To assist other staff when necessary
* To be aware of health and safety of all campers and staff
* To assist with care and maintenance of camp equipment and the camp facility
* To report damage to or failure of equipment or facility to the Assistant Director
* To attend staff meetings as required

*Summercamp only:*

* *To be responsible for supervising two Patrol Leaders and their patrols*
* *To assist and relieve Patrol Leaders as required*
* *To participate in night security duty*

Post Camp

* To oversee and assist, if necessary, designated patrols upon leaving camp
* To assist with closing of the campsite
* To prepare evaluations and reports as required by the Responsible Guider

**Qualifications**

* Member of the Girl Guides of Canada-Guides du Canada
* Good organizational and communications skills
* Ability to delegate
* Good team building skills
* Positive and flexible attitude

**TERM**

The term of commitment will be approximately three months for the planning, execution and wrap up of camp(s).

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