



Girl Guides  
of Canada  
Guides  
du Canada

2017

# Summer Day Camp Parent & Camper Handbook



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of Canada  
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du Canada

Camping Programs

Big Fun! New Adventures! Great Friends!

**GIRL GREATNESS STARTS HERE**  
**— JOIN THE ADVENTURE —**



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## Phase One: Preparing for Camp

So you registered your daughter for day camp and paid her program fees in full. She's excited and ready to go!  
**What's next?**

### Updating Health Information

Camper health information and permissions to give medication to campers at camp were collected at the time you submitted your camp application, however sometimes circumstances change and medical information needs to be updated. **If any of your camper's health information has changed since you submitted your camper's application, please send an email with the details to [camping@guidesontario.org](mailto:camping@guidesontario.org).**

If you're looking for information on our Health and Wellness policies, please click here: [Health and Wellness information](#)

### Packing for Camp

Campers are responsible for their own belongings. Please pack with your camper so she knows what belongs to her. **Don't forget to label everything!**

### What to wear to Day Camp

- **Shoes** - *wear shoes with socks. Campers can choose to wear water shoes, sandals or Crocs with back straps when travelling to/from water activities. If rain boots are worn in the morning, please send running shoes*
- **Shirts** - *For sun protection, campers are required to have their shoulders covered at all times while participating in land-based activities which aren't in the shade.*
- **Hats** - *hats are worn at all times when outdoors. We are flexible with this policy when it's raining, when we are in the shade or indoors.*

### What to pack for Day Camp

*Pack these items inside a backpack that's comfortable and not too heavy to carry*

- **Food & Drinks**
  - A peanut/nut-free healthy lunch - *please do not pack anything that requires heating or refrigeration as this is not provided. Remember a frozen juice box can make a great ice pack!*
  - 2 snacks (for morning & afternoon)
  - Full water bottle
- **Clothes**
  - Dress appropriately for the day's weather conditions. Wear clothing that can get wet or dirty.
  - Swim suit & towel (water activity could take place at anytime!)
  - Rain jacket
  - An **additional bag** to be left at camp for the week with a change of clothing that includes: socks, underwear, shorts, t-shirt, sweat top and bottoms, and a windbreaker or jacket.
- **Additional Items**
  - Emergency medications if applicable (i.e. inhalers, EpiPens, Glucagon, etc.) stored in fanny pack which the camper will carry with them
  - Camera and batteries (optional)

- Plastic bag for wet items at the end of the day
- Sunscreen in a ziplock bag
- Insect repellent in a ziplock bag (non-aerosol only).

## What to pack for Trek Sleepover

*If your camper is participating in the sleepover on Thursday night during Trek Week programs, they should bring...*

- Pyjamas
- Sleeping Bag
- Pillow with pillow case
- Flat bed sheet (in case it is a hot night & they do not want to sleep inside their sleeping bag)
- Stuffed animal (optional)
- Toiletry items (toothbrush, toothpaste, hair brush etc.)
- Flashlight
- Clothes to change into on Friday (e.g. shorts, t-shirt, socks, underwear) – *Remember! Your camper left an additional bag with extra clothes at camp. She may be able to bring these items along for her overnight.*
- Extra Hoodie, long-sleeved shirt long pants and socks for the evenings
- **For Camp Woolsey:** Single size sleeping pad/air mattress, as they will be sleeping in tents
- **Mississauga Day Camp** campers will be sleeping indoors.

## What not to send to Day Camp

- Money
- Electronic equipment such as cell phones, MP3 players, tablet computers, boom boxes, clock radios, CD players
- Valuable clothing, jewelry, etc.
- Clothing with inappropriate slogans or offensive comments- we reserve the right to define this

## Ordering Camp Clothing!

[Camp clothing and accessories](#) will be available for purchase online only (NOTE - nothing is for sale at camp).

## Phase Two: Heading off to Camp

It's the big day. Your camper has been waiting for this moment for months! You're all packed up and ready to go. It's time to hit the road!

### Coming to camp by Car

#### Driving Directions

Driving to camp? [Directions to camp are available](#). Please verify any web-based maps (e.g. Google maps) or GPS directions against the written description for each camp. In the past, some GPS systems have taken people to incorrect locations.

#### What will happen once you arrive at camp

- Once you're out of the car & in the parking lot, your family will be greeted by a staff member and your camper will be given a name tag.
- A brief health check may be administered by a staff member while the parent/guardian is present.
- Medication is collected and an H.3 will be filled out by the parent indicating time and dosage of medications provided. Please [review our medication requirements](#).

- The parent/guardian signs out their camper when they are leaving. This is a transfer of responsibility for your camper's care.

Drop-Off (AM) & Pick-Up (PM) Times						
Day		Mississauga		Woolsey		Wyoka
		Quest	Trek	Quest	Trek	Trek
Monday	AM Drop Off	7:45-8:30 am		8:30-8:45 am		8:45 AM
	PM Pick Up	4:45-5:45 pm		4:30-5:15 pm		4:30 PM
Tuesday	AM Drop Off	7:45-8:30 am		8:30-8:45 am		8:45 AM
	PM Pick Up	4:45-5:45 pm		4:30-5:15 pm		4:30 PM
Wednesday	AM Drop Off	7:45-8:30 am		8:30-8:45 am		8:45 AM
	PM Pick Up	4:45-5:45 pm		4:30-5:15 pm		4:30 PM
Thursday	AM Drop Off	7:45-8:30 am		8:30-8:45 am		8:45 AM
	PM Pick Up	7:00-7:15 pm	<b>Sleepover at Camp!</b>	7:00-7:15 pm	<b>Sleepover at Camp!</b>	8:00 PM
Friday	AM Drop Off	7:45-8:30 am	<b>Wake up at Camp!</b>	8:30-8:45 am	<b>Wake up at Camp!</b>	8:45 AM
	PM Pick Up	<b>4-4:45 pm:</b> Parent Showcase at Erindale Park <b>5-5:45 pm:</b> Pick up at Mississauga Girl Guide Centre		<b>4-4:45 pm:</b> Parent Showcase Pick up on site by <b>5 pm</b>		<b>4-4:45 pm:</b> Parent Showcase & Pick-Up

### Coming to camp by Bus **\*\*Camp Woolsey Only\*\***

**Be sure to arrive at your designated bus stop at least 15 minutes before departure time.** In fairness to all campers, we won't wait longer than 5 minutes past departure time for any camper/family. During those 5 minutes, we will try calling each family that is late using the number provided to us.

#### Bus Notes:

- In fairness to all campers, we will not wait more than 5 minutes for any camper to board our bus in the morning. No reimbursement of bus fees will be made in these instances.
- Each morning, our camp bus and camp staff members will be at the originating bus stop 5-10 minutes prior to departure. For any secondary bus stops, the camp staff may arrive on the bus and may not be at the bus stop prior to the bus arrival time.
- We reserve the right to substitute a camp vehicle for a bus.
- If a parent/guardian is late for pick up at the end of the day, we will keep the camper on the bus with us and wait at the final bus stop on the route. We will attempt to call the parent/guardian's cell phone to notify them.
- All transportation must be pre-booked and paid in full. We will not provide busing at a prorated or reduced fee for late registration.**
- In order to ensure there is time for processing, please arrive at least fifteen minutes before the bus is scheduled to arrive or depart.
- Campers can bring a nut-free lunch or snacks on the bus for the way to camp.
- Buses only stop at designated bus stops and may not stop at each location each week.**

- If you sign up for busing to and from camp but do not choose the bus stop location, the closest stop to you (by Google maps) will be chosen for you.

### What will happen once you arrive at the bus stop

- Look for the counsellors in the red shirts!
- A brief health check may be administered by a staff member while the parent/guardian is present.
- Medication is collected (in original packaging) and a H.3 Health Form will be filled out by the parent indicating time and dosage of medications provided. [Review our medication requirements.](#)
- The family says goodbye and the parent/guardian signs the attendance sheet and the Camper boards the bus. This is a transfer of responsibility for that camper's care.

## Phase Three: Your daughter is at Camp

### How to contact the Camp Staff

If you need to get in touch with the camp while your camper is attending camp, please use the contact information below. Our camp phone numbers will be up and running as of June 9th.

If you have camp questions prior to June 24<sup>th</sup> or questions regarding program registration and/or transportation, please contact our head office via email at [camping@guidesontario.org](mailto:camping@guidesontario.org) or call 1-877-323-4545 ext. 2461 during typical business hours.

Camp	Direct Email	Toll Free 1 (877) 323-4545	Mailing Address
Mississauga	<a href="mailto:mississauga.director@guidesontario.org">mississauga.director@guidesontario.org</a>	ext. 6559	1563 Dundas St W, Mississauga, ON, L5C 1E3
Woolsey	<a href="mailto:camp.woolsey@guidesontario.org">camp.woolsey@guidesontario.org</a>	ext. 6553	5029 Dunrobin Rd RR3, Woodlawn, ON, K0A 3M0
Wyoka	<a href="mailto:camp.wyoka@guidesontario.org">camp.wyoka@guidesontario.org</a>	ext. 6554	45247 Huron Bruce Rd RR1, Clifford, ON, N0G 1M0

### What is my daughter doing at camp?

Want to know more about what your camper is doing during her week with us? Check out our [activity information](#).

## Phase Four: Summer camp has ended 😞

### Lost and Found

Although we try to take good care to remind campers to keep track of their belongings, occasionally an item or two misses going home with its owner. If labelled items are found at camp, all attempts will be made to contact the family to reunite owners with lost items.

If you have noticed something was lost during your camper's stay, contact the camp directly or email [camping@guidesontario.org](mailto:camping@guidesontario.org). If an item was found at camp, we can make arrangements for pickup (free from camp during summer operation, a camp bus stop, or the Toronto office) or delivery to a home address at the expense of the family. Should prescribed medicine be left behind at camp we will contact you immediately for shipping details. **Items left over at camp and unclaimed 4 weeks after the camp program ends will be donated to charity.**

### Come back this summer!

If you would like register your camper for an additional session in the same calendar year, it's not necessary for you to complete a second application form. Simply contact us at [camping@guidesontario.org](mailto:camping@guidesontario.org) or 1-877-323-4545 ext. 2461 and we'll update your camper's application.

### Surveys

Have feedback about your experience with Girl Guides of Canada, Ontario Council's summer camp program(s)? We will send a survey out to all participating families shortly after the program ends. Be sure to fill the survey out once you receive it, so we can continue to improve and offer wonderful summer camping programs!