

## PROVINCIALLY SPONSORED BURSARY INFORMATION

The Nova Scotia Bursary is open to all members of Nova Scotia Guiding who wish to continue or are currently continuing their education beyond high school.

## Eligibility

Youth and adult members who are current members of Nova Scotia Girl Guides and who plan to continue or are currently continuing their education. Members pursuing their post-secondary education as either full-time or part-time students are welcome to apply.

Please note that members are only able to receive the Bursary once.

# **Funding amount**

Minimum of \$500.00 annually. More than one bursary may be awarded.

# **Evaluation criteria**

Guiding History Education Employment background Interests

Volunteer activities Short essay questions
Two references Completed application

# **Acceptance conditions**

The successful candidate(s) will:

- Retain membership in Guiding during the term of the bursary
- Provide proof of acceptance at a post-secondary institution which must be received, by the second Friday in September of the awarding year, in order to receive the bursary payment.
- Provide a signed Image Release form and allow their photos and names to be published in Girl Guide publication

# How to complete the application

This application has two sections, the instructions (Section I) and the application form (Section II).

## Section I: Instructions

• The first section explains how to complete the application and reviews the application process.

## Section II: Application Form.

- Form is to be submitted online.
- Complete and submit this section as instructed in Section I.

#### **SECTION I: INSTRUCTIONS AND APPLICATION PROCESS**

Please read these instructions carefully before filling in the application form. This document provides important information on how to correctly complete the application.

## **Application Form**

A complete application consists of:



- A completed member application form (all sections fully completed)
- Two completed reference forms (one from a member of Girl Guides Canada and one from outside of Guiding). Both references must have reached the age of majority in NS and not be relatives of the applicant.

# **Application Process**

Please read all instructions and questions carefully and answer the questions completely.

- The application must be completed online. Once completed the form will be submitted electronically.
- The application and both references must be submitted by the deadline to be considered. Deadline is 2<sup>nd</sup> Friday in May.
- Member must complete their own application form. We suggest that they receive assistance, if necessary, from mentors.

#### **Personal Information**

All sections must be completed for an application to be considered.

#### References

- Names and contact information for your two references (who will fill out the associated reference forms) must be given.
- This is very important, if a reference form is not received for an application, the application will not be considered complete.

#### **Reference Forms**

- Members must provide their reference's names, phone numbers and email addresses with their application.
- The applicant should choose a non-Guiding reference who has known them well enough and long enough to be able to evaluate them in the listed areas. Using a person outside of Guiding gives a more rounded picture of you as an applicant. This person will know you in a non-Guiding setting.
- Please note, it is the Applicant's responsibility to notify their references of the location of the reference form.
- Reference application forms can be found on the provincial website under "What girls do: Awards & Recognition", submitted references will remain anonymous.
- Both references must have reached the age of majority in NS and not be relatives of the applicant.
- It is the applicant's responsibility to ensure that their references complete the submission on time. Applications will not be considered completed until both references have submitted their recommendations.
- References due by 2<sup>nd</sup> Friday in May

We protect and respect your privacy. Your personal information is used only for the purposes stated on or indicated by the form. For complete details, see our Privacy Statement at <a href="https://www.girlguides.ca">www.girlguides.ca</a> or contact your provincial office or the national office for a copy.