

**MISSION**

To be a catalyst for girls empowering girls.

**PURPOSE**

The GGC National Scholarship Team is responsible for setting out the criteria for the annual scholarship awards of GGC, determining how the budget for GGC sponsored scholarships will be allocated and finalizing which applicants will be awarded scholarships.

**RESPONSIBILITIES**

1. Considers and recommends, to the department, new or relevant scholarship offerings;
2. Determines the number of scholarships that are to be awarded annually, based on donor criteria, available scholarship funds, and current GGC strategic goals;
3. Annually reviews and updates the scholarship application process, as well as the selection criteria for applicants;
4. Collaborates with staff to establish the screening criteria and process used by the preliminary scholarship screeners – a group of GGC members selected by the National office – who determine the short-list of scholarship applicants;
5. Reviews and objectively selects the scholarship award recipients from the short-list of applicants compiled by the scholarship screeners;
6. Considers and recommends communication strategies to increase the number of GGC members applying for scholarships;
7. Participate in conference calls as needed;
8. Record and circulate meeting minutes as required;
9. Ensure compliance with the Fundamental Principles for all National Level Committees.

**REQUIREMENTS FOR POSITION**

This role is especially suited to individuals who are looking to have an enduring impact on an important organization in Canadian society. We particularly invite individuals who are young women and members of Canada's diverse communities.

Successful candidates will have the following qualifications:

- Commitment to the mission and vision of Girl Guides of Canada–Guides du Canada
- Enthusiasm for the pursuit of post-secondary education for members
- Experience in or knowledge of scholarship processes
- Ability to commit to a three-year term and to participate in 3-4 video conferences per year
- Ability to be objective during the applicant selection process
- Ability to participate in the final applicant selection screening in April/May
- Strong communication skills
- Experience as a former committee team member would be an asset

**TERM**

This is a three-year term beginning in September 2024. The committee conducts its business via email, and meetings are conducted via video conference 3-4 times per year. The time required to serve on this committee

varies from approximately five hours per month to up to 20 hours per month during the scholarship review process (April/May).

Members of the Scholarship Team are not eligible to apply for or receive Girl Guides of Canada–Guides du Canada National Scholarships for the duration of their term.

### **APPLY NOW**

To apply, complete the [National Committee Application](#) and attach your **cover letter** and **resume**. Applications will be accepted on a rolling basis until the committee is filled. Only successful candidates will be contacted. If you have questions regarding this position, you may contact [scholarship@girlguides.ca](mailto:scholarship@girlguides.ca).