

GIRL GUIDES OF CANADA-GUIDES DU CANADA
Nova Scotia Council
FUNDAMENTAL PRINCIPLES
FOR ALL COMMITTEES

Purpose: To outline the common responsibilities of committee membership and in so doing avoid the repetition of these responsibilities within each Committee's Terms of Reference.

Principles of Committee Membership:

1. Perform tasks in a manner that emphasizes outward Vision and a commitment to the Mission
2. Act in the best interests of the organization as a whole - versus a particular constituency.
3. Be accountable to the Members of GGC, Nova Scotia Council
4. Contribute to a positive working climate for learning and working.
5. Actively participate in deliberations and decisions by expressing a diversity of viewpoints during the discussion/debate
6. Respect the confidentiality of the Organization's affairs

Populating of Committees:

1. Members of Provincial Committees, Task Groups, Team, Working Groups etc, must be members in good standing with Girl Guides of Canada – Nova Scotia Council.
2. Seek an appropriate balance of required skill and expertise with Guiding experience, as per the mandate and responsibilities of the committee.
3. Regularly provide opportunities for the involvement of youth and young adults and if required offer shorter term assignments to permit more opportunities for committee involvement.
4. Provincial Commissioner or Deputy Provincial Commissioners are ex-officio members

In an effort to balance a Member's time and scope of responsibilities to GGC:

1. Provincial Council Members, Advisers and Committee Chairs may hold only one of these positions simultaneously.
2. Provincial Council Members, Advisers and Committee Chairs may not hold a Lead Position at the National level.
3. Approval must be sought from the Executive Committee for an individual to hold more than one Provincial Chair or Provincial Adviser position at the same time as serving on Provincial Council, a National Committee and/or National Task Group.
4. GGC, Nova Scotia Staff working at any level in the organization may not serve in a voluntary role on a Provincial level committee, network or task group.

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Performance Expectations:

1. Provide appropriate notice of absence, including reason, to Committee Chair as soon as inability to attend is known.
2. Read all relevant material in advance of each meeting and consider the implications of these findings on all levels and locations of GGC.
3. Make informed decisions in the best interest of GGC.
4. Identify potential external trends that may have an impact on GGC's plans and activities
5. Publicly support and promote GGC activities.
6. Participate fully in the monitoring and evaluation of the committee as a whole as well as individual performance and contribution.
7. Ensure the clear distinction of staff and Member roles.
8. Contribute to the committee of regularly written reports in advance of each meeting.
9. Support all decisions of Provincial Council, and communicate with one voice.
10. Promote and support provincial fund raising initiatives. Committee members are expected to financially support the organization.

Quorum:

50% of voting members

Voting:

All Member volunteers on committees shall have voice and vote. All staff members have voice only. In deliberations, all possible effort is made to reach overall consensus. When voting is necessary, simple majority is needed to render a decision.

Term of Office

All members will serve a term as outlined by the By-laws of Girl Guides of Canada. (Three year term with a possibility of a two year extension)