

It is intended that the trainer candidate reference is interviewed either face-to-face or via phone.

Applicant's Name:	Applicant's current position(s) in Guiding:

Do you agree to be a reference? YES NO

Reference Name:	iMIS:
Current position in Guiding:	Tel:
	E-mail:

1. How long have you **known** the applicant and **in what capacity**?

2. Tell me about her **Communication** skills?
(Prompt if necessary. I.e. electronically, face to face in small & larger groups, in listening)

3. Please comment on the following **Skills** in relation to this applicant:
 - Interpersonal skills *(Prompt if necessary: patient, welcoming, engaging, empathy etc)*

 - Follows through with commitments

 - Meets deadlines

 - A good understanding of the different branches and levels of Guiding

4. How would you describe the applicant's work style?
(Prompt if necessary: quick and efficient, steady, conscientious, thorough, collaborative, and team player etc)

5. What is your perception of her overall ability to fill this position?

6. Is there anything else you would like to tell me about this applicant?

7. Would you recommend her for the position as a Trainer Candidate?

Interviewed By: _____ Position: _____ iMIS #: _____

Signature: _____ | Date: _____
Signature of interviewer

Once complete, please attached this form with the applicant's TR.3 Trainer Candidate Application Form and submit together to the Trainer Records & Development Coordinator.