

Guiders – Keep this form and submit as part of the [Safe Guide Retention Package](#).

Responsible Guider Name: <u>Mary Smith</u>	iMIS #: <u>123456</u>
Departure date: <u>6/28/2025</u>	Return date: <u>7/5/2025</u>
Unit Name*:	Unit iMIS*:

**For groups creating a new unit for the purpose of travel, please leave this blank until you receive your new unit information.*

ALL participants (adults and parents/guardians of girls) must provide you with the information needed to complete column A. Submit this form with the Travel Preauthorization (SG.8A). In order to be included on this form, a girl participant's parents/guardians must have signed the Parent/Guardian Permission (SG.2).

21 days prior to departure, Guiders must submit this form with Column B completed to the Assessor. A copy of this form should be left with your Home Contact Person, as well as each supervisor on the trip.

Column A: Complete first.	Column B: Complete 21 days before trip.
1. Participant	Emergency Contact during Trip
Name: <u>Mary Smith</u>	Name:
<input checked="" type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #: <u>123456</u>	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:
2. Participant	Emergency Contact during Trip
Name: <u>White</u>	Name:
<input checked="" type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #: <u>234567</u>	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:
3. Participant	Emergency Contact during Trip
Name: <u>Jane Jones</u>	Name:
<input type="checkbox"/> Guider <input checked="" type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #: <u>345678</u>	Contact phone:
Birth date: <u>2013/05/17</u>	Alternate phone:
Signed SG.2 <input checked="" type="checkbox"/>	Email:
4. Participant	Emergency Contact during Trip
Name: <u>Betty Brown</u>	Name:
<input type="checkbox"/> Guider <input checked="" type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #: <u>456789</u>	Contact phone:
Birth date: <u>2014/11/01</u>	Alternate phone:
Signed SG.2 <input checked="" type="checkbox"/>	Email:

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5. Participant	Emergency Contact during Trip
Name:	Name:
<input type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #:	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:
6. Participant	Emergency Contact during Trip
Name:	Name:
<input type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #:	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:
7. Participant	Emergency Contact during Trip
Name:	Name:
<input type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #:	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:
8. Participant	Emergency Contact during Trip
Name:	Name:
<input type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #:	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:
9. Participant	Emergency Contact during Trip
Name:	Name:
<input type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #:	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:
10. Participant	Emergency Contact during Trip
Name:	Name:
<input type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #:	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:

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11. Participant	Emergency Contact during Trip
Name:	Name:
<input type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #:	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:
12. Participant	Emergency Contact during Trip
Name:	Name:
<input type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #:	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:
13. Participant	Emergency Contact during Trip
Name:	Name:
<input type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #:	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:
14. Participant	Emergency Contact during Trip
Name:	Name:
<input type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #:	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:
15. Participant	Emergency Contact during Trip
Name:	Name:
<input type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #:	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:
16. Participant	Emergency Contact during Trip
Name:	Name:
<input type="checkbox"/> Guider <input type="checkbox"/> Girl <input type="checkbox"/> Non-member Volunteer	Relationship to Participant:
iMIS #:	Contact phone:
Birth date:	Alternate phone:
Signed SG.2 <input type="checkbox"/>	Email:

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